

Building Use Policy

1. \$300 Security Deposit for non-members. Members are exempt. Donations are accepted & honored.
 - a. All hosts are responsible, financially and otherwise, for any damage done to the building during their time
 - b. The building will be left in the order it was found. If not, a charge of \$40/hour for cleaners will be applied.
 - i. All dining ware washed, dried, and put away
 - ii. All rooms cleaned (Vacuums and cleaning supplies located in the storage room next to the kitchen).
 - iii. All furniture arranged in original order
 - iv. All doors are to be locked upon exit.
 - v. All lights will be turned off.
2. Alcohol, drug use, inappropriate actions, abuse to persons and / or property are prohibited on premises.
3. Church disposable supplies (cups, silverware, coffee, etc.) are not provided.
 - a. If coffee is being made, please be mindful of the suggested donation.
4. The Belgrade Church of Christ is not responsible for stolen lost or damaged property. No storage is provided for non-church groups or events.
5. In respect of our a cappella tradition, we ask that instrumental spiritual music not be played on premise.
6. The church and its ministry groups will have first priority over the building.
 - a. Sundays, Wednesday evenings, and other church assembly times will not be available.
 - b. Major events, church or community will take priority (i.e. Weddings, Funerals, etc.)
 - c. This can be with limited notice.
 - d. We will try to facilitate you in a different space if your scheduled area is no longer available.
7. Other groups may be in the building at the same time
 - a. It is asked that you are respectful and accommodating to the other groups.
 - i. Common area spaces (ex: Kitchen, Foyer, etc) are likely to be shared.
8. The Belgrade Church of Christ has the right to deny use, or continuation of use, of the building to any person, group, or organization for any reason at our discretion.
9. The terms of this agreement are applicable to change upon agreement of church leadership.

I, _____, have read, understand, and accept the terms above. I am requesting the use of the building on behalf of _____ on the date(s) of _____.

(Signature)

Contact Debbie Morgan (406.388.4696) to place on church calendar